

Dear Parent,

Information regarding declaring of results, Commencement of classes and relevant information for the new academic session is provided below for the convenience of the parents. Parents are requested to go through the information.

### **SESSION BREAK:**

LKG & UKG : 10 March – 01 Apr 18

I-V Classes : 10 March – 01 Apr 18

VI- IX Classes : 18 march – 01 Apr 18

### **1. ISSUE OF REPORT CARDS/ DECLARATION OF RESULTS**

EVENT	CLASS	DATE	TIME	SLOTS	Roll No
Showing of final corrected answer sheets	VI-VIII	21.03.18	08.30 am onwards	0830-0930 0930-1030 1030 onwards	01-14 15-28 29 & above
	IX	19.03.18	08.30 onwards	0830-0930 0930-1030	01-14 15 & above
PTI	LKG & UKG	16.03.18	0930-1130 am	-	-
	IX	23.03.18	0900-1130 am	-	-
	I-VIII	28.03.18	0900-1130 am	-	-

- Parents and children may go through the corrected exam answer papers in the classrooms as per the above schedule.
- Parents/ duly authorized persons may collect the report cards from the class teachers on the above mentioned dates.
- EXTRA CLASSES FOR CLASS X: 26 - 28 Mar 18 & 04-19 June 18 (07.30-1300 hrs)

### **2. COMMENCEMENT OF CLASSES IN THE NEW ACADEMIC SESSION 2018-19:**

CLASS	DATE	TIMINGS
LKG	02.04.18 To 20.04.18 & 23.04.18 Onwards	0930-1100 hrs 0845-1230 hrs
UKG	02.04.18 Onwards	0845-1230 hrs
I	02.04.18 To 13.04.18 & 16.04.18 Onwards	0735-1230 hrs 0735-1350 hrs
II-X	02.04.18 onwards	0735-1350 hrs

### **3. SUMMER VACATION:**

- LKG to IX : 07 May to 25 June 18
- X Class : 07 May to 03 June 18

### **REOPENING DATES:**

- LKG to IX : 26 June 18
- X Class : 04 June 18 (Extra classes)

### **4. The Date & Venue of sale of Text Books and Note Books of Classes LKG to X & XII will be intimated later.**

**5. Admission for Class I:** Admission to class I is **not automatic** for students studying in Naval KG NSB, Dolphin Hills and 104 Area. Students completing UKG and seeking admission into Class I should fill fresh admission form. **Children seeking admission into Class I should have completed 5 years of age as on 31 Mar 2018.** They have to submit the Admission form along with the attested Copy of Date of Birth Certificate from the Municipal Corporation, **Copy of student Aadhaar Card** and Photo Copy of Progress Report card in the school office from 20<sup>th</sup> to 28<sup>th</sup> March 2018, fees for the quarter: April, May & June 18 is to be paid in the Central Bank Of India Ex. Counter NSB & NCS 104 Children for 104 Counter between 01 to 25 Apr 2018 without fine and 26 Apr to 30 Apr 2018 with fine. (Monday to Saturday Timing 11.00 am to 2.00 pm). **Parents are requested to bring the Original Birth Certificate for verification.**

**Sale of Admission Form (Class I): Date - 05 March 2018 onwards Time 1100hrs – 1300hrs**

6. **Payment of Fee Arrears:** Tuition fee / PTA fee arrears, if any, need to be paid before 15 Mar 2018. Progress report will not be issued in case of any fee arrears.

7. **The quarterly fee (Apr to June 18) in respect of the old students continuing in school i.e.,** from classes **UKG to Std X & XII** is to be paid at the Central Bank of India, Ex. Counter NSB (for NSB & Dolphin Hill students) & NCS 104 Children for 104 Counter between 01<sup>st</sup> to 25<sup>th</sup> Apr, 2018 without fine and 26<sup>th</sup> Apr to 30<sup>th</sup> Apr, 2018 with fine. (Monday to Saturday Timing 11.00 am to 2.00 pm).

8. **Bounced Cheques:** It is observed that, there are instances of cheques towards school fee being deposited in the bank without verifying the bank balance. As a result, banks are returning the cheques stating insufficient funds in the account. This is causing a lot of administrative inconvenience to the school. Therefore, parents are requested to ensure availability of the amount in their bank account before issuing a cheque. In case any cheque is returned from Bank due to any reason, such cases will be liable for disciplinary action and a penalty of Rs.100/- will be levied every month till the fees is cleared. In addition, an amount of Rs. 600 for Civilians & Rs.500/- (for Other Categories) will be levied towards re-admission charges during the 2<sup>nd</sup> month.

9. **Transfer Certificate:** Parents who are going on transfer before 31<sup>st</sup> Mar, 2018, has to apply for Transfer Certificate on or before 15<sup>th</sup> Mar, 2018. In case, the parent gets transfer beyond 31<sup>st</sup> Mar, 2018 or if the child attends school from the new Academic Session i.e., from 01<sup>st</sup> Apr 2018, the parent needs to pay the school fees accordingly.

10. There are **Three streams** available at NCS, VZG for **Class XI** as mentioned below:-

STREAM	COMPULSORY SUBJECTS	OPTIONAL SUBJECTS (ANY TWO)
SCIENCE STREAM	(i) English (ii) Physics (iii) Chemistry	(i) Mathematics (ii) Biology (iii) Computer Science (iv) Economics (v) Psychology (vi) Physical Education
COMMERCE STREAM	(i) English (ii) Business Studies (iii) Accountancy	(i) Economics (ii) Psychology (iii) Mathematics (iv) Informatics Practices (v) Physical Education
HUMANITIES STREAM	(i) English (ii) Psychology (iii) Political Science	(i) Economics (ii) Geography (iii) Mathematics (iv) History (v) Physical Education

11. **Admission for Class XI** will be purely based on Merit. Fee for Class XI is to be paid in the school office after opting the group of study.

12. **XI Admission criteria** is as follows:-

**Science:** Overall Grade Point - B2 & above

**Commerce:** Overall Grade Point - C1 & above

**Humanities:** Overall Grade Point - C2 & above

**For Mathematics & Economics Combination – Minimum grade Point in Maths Annual Examination is B2. For Biology Combination- Minimum grade Point in Science Annual Examination is C1.**

(Mrs Srividya)  
Headmistress